



Joining Montana Air National Guard Guide

STATE TO STATE TRANSFER

Step 1: Have you notified your old Unit?

Name: _____
 Losing State: _____
 FSS POC: _____
 Losing ROM: _____

Are you on a bonus? Yes/No
 (Circle One)
 Current AFSC: _____
 Are you retraining?: Yes/No

Step 2: Contact Gaining Unit Retention Office Manager (ROM)

MSgt Alyssa Lepore (MTANG ROM)
alyssa.lepore@us.af.mil

Office Phone: 406-791-0287
 Gov Cell: 406-781-5794

Step 3: Complete Needed Documents and send to MTANG ROM

Montana's required documents to transfer in are as follows:

- AF FORM 1288
 (Follow Losing State Guidance on who can Sign this form. Contact losing ROM for help)
- Medical Clearance via AF FORM 422 (Contact Losing Med SQ/Group)
- Current Fitness Assessment on file
- Copy of RIP from VMPPF
- Losing State Incentive Records may be required (Cash Contract, AF 2096, IEW, etc.)

Step 4: Schedule Enlistment at MTANG via ROM Coordination.

Step 5: Project Loss to old state via FSS by sending DD FORM 4 and AF 1288 to FSS POC.

Montana Air National Guard Retention Office Manager (ROM) Contact Information:

MSgt Alyssa Lepore (MTANG ROM)
alyssa.lepore@us.af.mil

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 ROM Gov Cell 406-788-8264

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