Joining Montana Air National Guard Guide

STATE TO STATE TRANSFER

Step 1: Have you notified your old Unit?

Name: _____
Losing State: _____
FSS POC: _____
Losing ROM: _____

Are you on a bonus? Yes/No
(Circle One)
Curent AFSC: _____
Are you retraining?: Yes/No

Step 2: Contact Gaining Unit Retention Office Manager (ROM)

MSgt Alyssa Lepore (MTANG ROM)
alyssa.lepore@us.af.mil

Office Phone: 406-791-0287
Gov Cell: 406-781-5794

Step 3: Complete Needed Documents and send to MTANG ROM

Montana's required documents to transfer in are as follows:

- **AF FORM 1288**
  (Follow Losing State Guidance on who can Sign this form. Contact losing ROM for help)
- **Medical Clearance via AF FORM 422** (Contact Losing Med SQ/Group)
- **Current Fitness Assessment on file**
- **Copy of RIP from VMPF**
- **Losing State Incentive Records may be required (Cash Contract, AF 2096, IEW, etc.)**

Step 4: Schedule Enlistment at MTANG via ROM Coordination.

Step 5: Project Loss to old state via FSS by sending DD FORM 4 and AF 1288 to FSS POC.

Montana Air National Guard Retention Office Manager (ROM) Contact Information:

MSgt Alyssa Lepore (MTANG ROM)
alyssa.lepore@us.af.mil
MSgt Joshua Allestad (MTANG RR SEL)
joshua.allestad@us.af.mil

ROM Office 406-791-0287
ROM Gov Cell 406-788-8264
RR SEL Gov Cell 406-799-5905

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